

HIGH COUNTRY CHAPTER
MILITARY OFFICERS ASSOCIATION OF AMERICA



SECRETARY'S REPORT

Board of Directors Meeting 5 Sept 2023

- I. The Board of Directors meeting of the High Country Chapter of the Military Officers Association of America was conducted 5 Sept 2023 at Basils restaurant, Boone, NC. The call to order by President Frankie Groff occurred at 1720.
 - A. Directors attending:
 1. Mary (Frankie) Groff (President)(Surviving Spouse)
 2. George Brudzinski LtCol, USMC (Ret)(Treasurer)
 3. Lance Campbell LTC, USA (Ret)(Secretary)
 4. Douglas (Doug) May PhD, Capt, USMC (Fmr)(Immediate Past President)(Webmaster ['Zoom-master'])
 5. Frederick (Fred) Schmitt CAPT, USCG (Ret)(1st Vice President)(Chair Nominating Committee)
 6. James (Jim) Fisher CAPT USN (Ret)(Chaplain)(Personal Affairs)(Newsletter)
 7. Patsy Alley (Surviving Spouse)
 8. James Brannum MAJ USA (Ret) - Welcome Back!
 - B. Directors absent:
 1. Richard (Rick) Williams CAPT USN (Ret)
 2. Melanie Trado MAJ USAR
 3. Robert (Bob) Love LT USN (Fmr)(ROTC/MCJROTC Liaison)(Chair Membership)
 4. Adam Greene LTC, USA Professor of Military Science & Chair Military Affairs Committee ASU (Legislative Affairs aka Advocacy Chair)
 - C. Quorum (8req) - Yes (8)
 1. The BOD acknowledges & appreciates the early notification by Directors if unable to attend meetings.
- II. The Agenda (Frankie), Secretary's Report (Lance) & Treasurer's report (George) were sent electronically to the Board prior to the meeting.
 - A. BOD acknowledged receipt of same.

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- III. The Pledge of Allegiance occurred at 1721 in presence of the American Flag.
- IV. A thoughtful invocation was offered by Jim F. emphasizing fellowship and lifting up students from elementary to High School to University.
- V. The Secretary's Report, for the 1 Aug 2023 BOD meeting, held at Basils restaurant, was received electronically by the Board prior to the meeting.
 - A. The Secretary's Report was summarized by Lance including comments/edits to initial minutes sent subsequent to 11 July.
 - B. The report was accepted unanimously by the Board with no edits.
 - C. Lance had sent an updated roster to the board.
 - 1. Only change to roster is inclusion updated email for D.J. Weatherford: weatherforddj@appstate.edu
- VI. A detailed Treasurer's Report was previously submitted by George electronically to the Board. Income/Expenses were clearly itemized stating a checking account balance of \$15,524.06 as of 31 Aug 2023. Importantly, this is compared to a balance of \$17,020.58 as of 1 Oct 2022. Included was the operating budget itemizing revenue/expenses & budget/actual amounts, again clearly communicated. Balance reflects cumulative fiscal YTD checking account interest and member dues.
 - A. Report included totals reflecting donations from an encouraging email sent by George to members suggesting a donation to the Chapter to offset budget shortfalls.
- VII. Standing Business
 - A. Discussion of Board of Directors members:
 - 1. Per by laws we should have 14 - currently, we have 11.
 - 2. A suggestion to scrub our current roster for potential BOD candidates was offered.
 - B. George has generated a proposed lean 2023/2024 budget.
 - 1. Fred had previously suggested that we need to discuss next fiscal year's plan. Without either an increase in revenues or decrease in expenses, our financial status may be jeopardized.

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2. After discussion, the proposed budget was unanimously accepted by the Board.
- C. Discussion on 2nd quarter General Membership Meeting (GMM).
1. The GMM scheduled for 24 Aug was understandably and unfortunately cancelled due to lack of participation with only ~25 members responding. Hog Wild caterers had required a 50 person minimum @ \$15/person.
 - a) It was mentioned that a future GMM could be scheduled with Hog Wild with an HCCOAA member picking up the food vs Hog Wild delivery - we would not be confined to a minimum number of attendees.
 - (1) A tentative date of **19 Oct 2023** was agreed upon.
- D. Discussions regarding Veterans Day 2023 activities: (11 Nov 2023)
1. Fred will contact Boone Mall (CK); Community Band & WHS MCJROTC (Wes).
 2. George will contact chair vendor
 3. Discussion surrounding a speaker for the occasion suggested brevity.
 - a) Jim F. Suggested a wealth of candidates could be found among our members with many appropriate stories for this audience.
 - b) In 2022, the Chapter combined the Veterans Day activities with a GMM including installation of BOD officers.
 - (1) Fred referred to the bylaws and mentioned the BOD has discretion as to term limits and necessity for 2023 election process - conclusion TBD.
 4. Importantly, the Chapter will schedule a flag installation activity at the Mount Lawn Cemetery prior to 2023 Veterans Day, similar to the 2023 Memorial Day activity.
 - a) Potential dates:
 - (1) Install flags - 4 Nov 2023 ~1300
 - (2) Remove flags - 18 Nov 2023
- E. Update on new HCCMOAA Website

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1. George & team have generated an updated website easily navigable and attractive utilizing the Go-Daddy domain & 'Word-Press' as publisher.
 - a) Lance suggested inclusion of the Chapter Newsletter on the site.
 - F. ASU ROTC/WHS M CJROTC update:
 - a) Bob out of country however he had mentioned continuing planning for Chapter speaker series for WHS M CJROTC.
 - (1) Timeframe: Feb-March 2024.
 - G. Membership: no report
 - H. Other Business:
 1. Blue Star Mothers has submitted a \$150 request for funds to support their PickleBall fundraising tourney.
 - a) This request was unanimously supported by the BOD.
 2. Frankie recalled comments regarding the microphone on Memorial Day suggesting a lapel microphone. Fred mentioned he would ask the audio person for the Community Band if such was available.
- VIII. The meeting was adjourned at 1816 by unanimous decision with next BOD meeting scheduled for 3 Oct 2023 (**Tues**) @1700 Basils Restaurant.
- A. Frankie shall communicate with Basils regarding continuation of hosting.

Respectfully submitted,

Lance Campbell LTC, USA (Ret)